

**Derwenthorpe Residents' Association  
All Residents' Meeting  
Wednesday 21 November 2018**

**1. Welcome, apologies and thanks.** IC (Chair) welcomed everyone and thanked them for coming. In attendance were:

- Core Team: Ian Croston, Gerry Mountfort, Sheri Kinbrum, Ian Eiloart, David Casswell, Dave Munley
- Residents: 15
- JRHT: Joanne Lofthouse (Derwenthorpe Manager)

Apologies were:

- Core Team: Nicky Helliwell (Vice Chair), Wendy Borman (Secretary), Sam Borman
- Enterprise Car Club: Storm Baines

**2. Review of minutes from the All Residents' Meeting of 18 July 2018.**

- IC reminded the meeting that the minutes of previous meetings were available on the website [www.derwenthorpe.co.uk](http://www.derwenthorpe.co.uk)
- There was one issue identified relating to a meeting involving JRHT, SUSTRANS, CYC and the CT relating to inappropriate use of the cycle/foot path, with a follow-up meeting planned for the New Year (2019).
- The minutes of that meeting were accepted as accurate, proposed and seconded by JL and DC, respectively.

**3. Enterprise Car Club – Storm Baines.** In the absence of Storm, this item was cancelled.

**4. Treasurer's report.** GM reported that that expenditure is in line with budget.

- The DRA account balance is approximately £785.
- The community pot stands at approximately £4277.
- The soup and sandwich event had repaid the initial grant and returned a small profit.
- The sum of £100 had been approved for the forthcoming Christmas party.
- The Treasurer is holding a cash sum for the CAN.

**5. Community Activity Network (CAN) update.** SK advised the meeting that CAN was a loose network of residents who were looking to develop the Derwenthorpe community through beneficial activities.

- All residents are welcome at the meetings, which are held on the second Tuesday of each month in the energy centre (SSC).
- CAN is currently looking to populate the 2019 calendar and set dates for the activities including but not limited to, picnic, open gardens and bulb planting.
- A meeting record for CAN and other information can be found on website <http://www.derwenthorpe.co.uk/CommunityActivityNetwork> and contact details are given in the newsletter.

**6. Derwenthorpe Governance Group (DGG) update.**

- DC provided an overview of the work he had undertaken to bring together the many thoughts and comments generated by residents at the previous special all residents' meeting, dealing exclusively with future governance. Using a colour coded system he

explained how comments had been grouped with some requiring immediate and or future action. He also suggested that a wider involvement of residents, involving more than just the CT or CAN members, take ownership of some aspects such as DGG structure, member selection and relationship with other groups.

- IE continued the topic of governance by focusing more on the likely structure of the DGG by drawing on the various historical discussions between JRHT and the CT; together with input from City of York Council (CYC) through JRHT; and more recent input from relevant resident comment, generated at the special all residents' meeting in September, a governance structure has been generated. This proposed structure brings together JRHT as both land owner and housing provider; CYC as the relevant planning authority; a repositioned Derwenthorpe Partnership Advisory Committee (DPAC) for the wider community interests under the Section 106 agreement; and representing Derwenthorpe on internal matters the DRA and CAN. Not all the details relating to the future relationship are understood and CYC Planning has yet to approve the DGG structure outlined. What should remain unchanged is that DPAC will continue to advise and CYC will continue to decide.
- IC stated that while the process of CYC approval is being sought, it is important to consider how to move forward the introduction of the DGG which needs to be operational in early 2019. Completing a formal appointment process to fill the five positions currently allocated to the Derwenthorpe community quickly is not feasible as time is short and no discussions have taken place within the community as to how this should happen. The time imperative is driven by CYC and the need to reposition DPAC within the DGG framework before April 2019. Similarly, the community representative appointment process needs to be consulted on within the wider Derwenthorpe and would consider, but not be limited to formal elections, volunteers, and invitations. In order to overcome the timely appointment of Derwenthorpe representatives it was proposed that the CT would decide on the members of an interim group which would be drawn from but not restricted to CT members, and this would operate as DGG representatives until a more broadly-based selection from the community could take place. Residents were encouraged to put themselves forward for this interim group for the January all residents' meeting. This was proposed by IE, seconded by DC and accepted by the meeting with a show of hands.
- Comments from the floor:
  - Steve Burkeman stated for the record, that it was a significant achievement by the CT to get a distinct separation between the DGG and DPAC in respect of future matters exclusive to Derwenthorpe. This was contrary to the original proposals from JRHT.
  - A resident asked whether the DGG proposal was unique or based on a similar housing development somewhere else, to which reference can be made. The view amongst those present was that there is no equivalent mixed tenure housing development, and that Derwenthorpe is unique.
- Next steps for DRA:
  - Agree terms of reference (TORs) for DGG.
  - Formally accept the DGG TORs the next all residents' meeting.
  - Contribute to the preparation of the DPAC TORs.
  - Determine how to choose/elect DGG members from Derwenthorpe residents.
  - Invitations and/or volunteer DGG members.
  - Consider how to manage full representation within Derwenthorpe.
  - Launch DGG in first quarter 2019.

**7. CT vacancies and future of DRA.** IC informed the meeting that both he and NH are stepping down at the year end. He appealed to the meeting for anyone with an interest in the community and some time to devote to enquire/volunteer to join the CT.

**8. Status report.**

- MVHR – work on 64 Stephenson properties will start in January 2019.
- MEV user guide – to be produced by JRHT early in 2019.
- Lotherington lake fence and hedge – replacement in early 2019.
- Lotherington LAP – rebuild to commence in November 2018.
- Lotherington LAP dead tree – replacement in December 2018.
- Lighting faults – to be complete in January 2019.
- Heating – the CT is pressing for a review with any changes to the formula requiring full and total resident agreement.
- Garage door – replacement programme to be complete by the end of January 2019.
- Lotherington memorial garden – work commenced in November 2018.
- Footpath from Seeborn to Burnholme – to be complete by end of first quarter 2019.

**9. Any other business**

- National Grid Site. Ray Walker was invited by IC to address the meeting about the national grid site, with his comment as follows:
  - There was some confusion regarding whether the building of 40 houses on this site should be referred to as Phase 5 or an extension of Seeborn.
  - A change to the estate management charge should be pursued for those affected due to, in the medium term traffic removing contaminated material and new-build construction traffic that will generate vibration, dust, dirt and noise; in the longer term commuting traffic pollution, dirt and dust.
  - The Fifth Avenue main construction route, in operation since 2011, will result in further road surface break-up.
  - A new construction company (not DWH) will build the new houses.
  - DWH have refused to engage with existing homeowners currently suffering external and internal cracking damage.
  - A crucial issue yet to be fully addressed is how to deal with construction traffic.
  - The environmental impact of routing construction traffic through Stephenson or through an upgraded Metcalfe Lane is required.
  - A comprehensive traffic management plan is required.
  - Costs associated with an upgraded Metcalfe Lane are likely to be prohibitive.
  - All residents need to write to CYC Planning Department to express their concerns.
  - CYC Planning is to meet possibly on 19 December and/or in January 2019.
  - Acceptance of future responsibility for damage caused by any aspect of new build construction will be difficult to apportion to JRHT, DWH or the new builder.
- Provision of chargers. A resident asked if construction on the national grid site will have an impact on the provision of car chargers? Also what, if any, provision will be made to adapt the existing infrastructure to offer charging points? JL stated that an area at the side of the energy centre (SSC) is to have charging points.
- Biodiversity at Derwenthorpe. A resident asked if there was an appetite for engaging more with biodiversity and wildlife on Derwenthorpe, eg by leaving some grass/hedge areas to grow semi-wild. JL stated that JRHT would support such an approach.

- Allotments. A resident asked if allotments could be introduced on Derwenthorpe, and what the future policy was for dealing with our green spaces as envisioned by DGG, DRA, DPAC and JRHT?
- Rodent control. A resident raised the issue of household and communal composting leading to rat infestations. They agreed to forward to DRA Secretary a web link on the subject.

**10. Dates of next all residents' meetings.** All meetings start at 7.30 pm and are held in the energy centre (SSC).

|                             |                             |
|-----------------------------|-----------------------------|
| Wednesday 23 January 2019   | Wednesday 24 July 2019      |
| Wednesday 27 March 2019     | Wednesday 18 September 2019 |
| Wednesday 29 May 2019 (AGM) |                             |

**Core Team Meetings.** Residents are welcome to attend Core Team meetings as observers. However as space is limited (and sometimes these meetings are held in our homes due to the unavailability of a room in the SSC), you **must contact the secretary at least two days before the meeting** to confirm that there will be space. Meetings start at 7.30 pm. The dates are as follows:

|                            |                         |
|----------------------------|-------------------------|
| Wednesday 16 January 2019  | Wednesday 17 April 2019 |
| Wednesday 20 February 2019 | Wednesday 22 May 2019   |
| Wednesday 20 March 2019    |                         |

#### Contact details

DRA Website - [www.derwenthorpe.co.uk](http://www.derwenthorpe.co.uk), using the "contact us" form  
DRA Facebook - [www.facebook.com/DerwenthorpeResidentsAssociation](https://www.facebook.com/DerwenthorpeResidentsAssociation)  
Email - [secretary@derwenthorpe.co.uk](mailto:secretary@derwenthorpe.co.uk)  
Phone – 01904 500462

**For information, named attendees are simply referred to in the minutes by their initials, and the core team by "CT". Other abbreviations are explained when first mentioned.**